

SEVERE WEATHER POLICY

Introduction

In the past EMA has suffered the impact of severe winter weather this severe weather policy has been developed to reduce the impact in the future.

Severe weather is:

- Heavy snow.
- Sub zero temperatures.
- Gale force winds.
- Flooding.

The aim of the policy is to make provision to keep the business open during periods of severe weather while keeping staff, students and visitors safe.

Policy

EMA will put in place measures to protect employees and visitors from the dangers of severe weather at work.

These measures will include:

- A designated member of staff to regularly check weather forecasts.
- Risk assessments of severe weather when required.
- Appropriate methods of informing both staff, students and visitors of operational changes.

This policy will come into effect when there is advanced warning of severe weather conditions that might threaten safety.

Company Responsibilities

The Management of Health & Safety at Work Regulations imposes a legal duty on employers to carry out a risk assessment for hazards in the workplace that could cause harm to employees / others.

Employee Responsibilities

Employees must notify their manager, if their personal safety and/or that of others is at risk.