

## **SEN Tutor Job Advertisement**

We are looking for a Special Educational Needs Tutor to join our specialist college for young people with SEND aged 16 -25. The role will be based at The Walled Garden, Moreton. You will play a key role in supporting young people who need extra help and guidance with their learning to reach their full educational potential.

You will work with individuals who have sensory impairments (i.e. hearing or visual), speech and language difficulties, learning difficulties such as dyslexia, conditions such as autism, social, emotional and mental health needs, or have a combination of these difficulties.

An important part of the role is identifying individual needs and being responsible for creating a safe, stimulating and supportive learning environment.

### **Responsibilities**

As a SEN Tutor, you'll need to:

- Teach either individuals or small groups of pupils within, or outside, the class
- Prepare lessons and resources
- Prepare and deliver planned sessions, create Schemes of Work and Lesson Plans
- Cover sessions for other tutors as necessary
- Mark and assess work
- Develop and adapt conventional teaching methods to meet the individual needs of pupils
- Use special equipment and facilities, such as audiovisual materials and computers to stimulate interest in learning
- Use specialist skills, such as Makaton to students who have hearing impairments
- Collaborate with the teaching team to define appropriate activities for the pupils in relation to the curriculum
- Assess young people who have long or short-term learning difficulties and work with colleagues to identify individual pupils' special needs
- Liaise with other professionals, such as social workers, speech and language therapists, physiotherapists and educational psychologists
- Work closely with parents and guardians
- Organise learning outside the classroom in activities such as community visits, college outings or sporting events
- Carry out administrative tasks, including updating and maintaining records of pupils' progress
- Attend statutory annual reviews and other related meetings, such as Looked After Child (LAC) reviews
- Attend training
- Manage behaviour and follow and support positive behaviour support plans

### **Qualifications and Requirements of the Role**

#### Essential

- Qualified tutor Level 5 in teaching and learning or equivalent
- Able to teach Functional Skills ICT and Math – Entry level up to Level 3
- Enhanced DBS Check (if not on the update service check will be completed by the company)

#### Desirable

- Relevant SEND qualification / training or experience
- Full UK Driving License
- Access to own vehicle with business insurance
- Knowledge and experience in BTEC courses, content and structure

- Experience in internal verification for BTEC and functional skills
- Line management experience

## Skills

You'll need to show:

- Commitment and passion in working with pupils with special educational needs
- Excellent communication and interpersonal skills
- The ability to build good relationships based on trust with pupils and their families
- Behaviour management skills, with the ability to manage confrontation and challenging behaviour
- Initiative and problem-solving skills
- Team working skills to liaise with other tutors, teaching assistants, and other professionals such as educational psychologists, speech and language therapists and social workers
- Organisational skills
- An observant and responsive approach
- Flexibility - it's important to be able to respond to the needs of young people and adapt or change plans accordingly
- A positive, energetic and enthusiastic outlook
- Patience, understanding and empathy with pupils and parents

## Job Information

- Working Hours – Monday – Friday 8.30am-4.30pm
- Salary - £21,500 - £26,000 depending on experience/qualifications
- Partially funded Private Health Insurance available after successful completion of 3/6 month probation
- Full Time 52 weeks a year contract with 32 days annual leave
- Job Start Date: August 2020 / September 2020

## Closing Date: Monday 20<sup>th</sup> July 2020

*If you have not heard from us 1 week after the closing date your application has not been successful, this time.*