**Job Advert. – *To be completed for every vacancy***

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Job Ref. No: *to be completed by HR*** | **1045MO** | | | | | | | | |
| **Initial wording on Indeed/Website** | **Exciting Leadership Opportunity – Deputy Head of Education at Employ My Ability! 🎓**  Are you a passionate educator looking to take the next step in your career? Do you want to make a real difference in the lives of young people with SEND while developing your leadership skills?  We’re looking for a **Deputy Head of Education** to join our team at Employ My Ability, Moreton. This is the perfect opportunity for an experienced teacher or education professional ready to move into leadership. You'll play a key role in shaping our education provision, driving high standards of teaching and learning, and supporting students to reach their full potential.  ✨ **What We Offer:** ✔ A clear pathway in leadership with ongoing **investment in your professional development** ✔ Support to gain relevant **leadership and SEND qualifications** ✔ The chance to lead and inspire a **dedicated team of educators** ✔ A role where you can have a **real impact** on young people’s futures  This is more than a job—it’s a chance to grow, lead, and make a difference. If you’re ready to step into a leadership role and help shape the future of SEND education, we’d love to hear from you!  📩 Apply now and take the next step in your career! | | | | | | | | |
| **Job Role:** | **Deputy Head of Education (Moreton)** | | | | | | | | |
| **Department:** | **Education** | | | | | | | | |
| **Location:** | **Moreton** | | | | | | | | |
| **Reports to:** | **Head of Education** | | | | | | | | |
| **Remuneration & Rewards Package,** *include sleep-in rates, bonuses, etc.* | * **£45,000 - £50,000 FTE** (£42,750-£47,500 TTO+) per year depending on experience. * 32 days annual holiday (inclusive of Bank Holidays) – pro-rata for part-time staff | | | | | | | | |
| **Working Days/Hours:** | **40 hours a week.** This is on a **Term Time Only Plus Contract** **(TTO+)** which is **43 working weeks** plus **6.4 weeks of paid leave/annum.** | | | | | | | | |
| **Type of Contract:** | Full Time |  | | Part Time | |  | | Zero Hours |  |
| Salaried | 🗙 | | Hourly Paid | |  | | TT+ | 🗙 |
| **Notice Period:** *after probation period* | **3 months** | | | | | | | | |
| **Equipment Required** | Mobile Phone | | Laptop | | Fob(s)specify where for below | | Otherspecify details below | | |
| **Tick here if required** | 🗙 | | 🗙 | | 🗙 | |  | | |

|  |  |
| --- | --- |
| **Main purpose of job role:** |  |
| **Key tasks:** | * Assist in the leadership and strategic development of the education provision, ensuring that high standards are maintained. * Support the Head of Education in developing and implementing strategies to improve student outcomes, engagement, and overall learning experience. * Act as the designated safeguarding lead ensuring all safeguarding policies and procedures are adhered to in align with the most up to date KCSIE. * Provide leadership in maintaining high-quality teaching and learning across the provision. * Work closely with the Curriculum Manager to ensure high quality teaching & learning and that the curriculum is inclusive, flexible, and meets the diverse needs of students. * Oversight of day-to-day operations of managing the Moreton site to include reactive scenarios and logistics for the day. |
| **Other duties/responsibilities:** | Refer to full Job Description and Person Specification for further information. |
| **Safeguarding:** | Employ My Ability is committed to safeguarding and promoting the welfare of young people and expects all staff and volunteers to share this commitment.  Applicants will be required to undergo child protections/adult safeguarding screening appropriate to the post, including checks with past employers, and an enhanced DBS check.  It is a criminal offence for those who are barred from working in a regulated activity to apply for this role. |
| **Equality & Diversity:** | Employ My Ability is an equal opportunities employer and positively encourages applications from suitably qualified and eligible candidates regardless of sex, race, disability, age, sexual orientation, transgender status, religion or belief, marital status, or pregnancy and maternity.  Employ My Ability is a Disability Confident  employer. |
| This role is exempt from the Rehabilitation of Offenders Act (ROA) 1974.  All documentation relating to applicants will be treated confidentially in accordance with the Data Protection Act. | |
| **Closing Date:** | Applications will be processed as they arrive, so early submission is recommended. |
| **Interview Date(s):** | TBA |