|  |
| --- |
| ***Person specification –***  *Café Assistant* |
| **Attribute** | **Essential** | **Desirable** |
| **Experience** |  | Previous experience of working in Café EnvironmentExperience working with young people who have Special Educational Needs (SEN) and/or Disabilities (D) |
| **Qualifications** |  | Food Hygiene Cert Level 2 |
| **Skills** | Able to provide good customer serviceAble to communicate effectively verbally Able to support students across a range of ability levelsAble to use information technology confidentlyAble to use own initiativeAble to work 1:1 with studentsTo lead shift in absence of Manager after probationTo become an effective member of the staff team |  |
| **Personality** | Positive role model for studentsRespectful and able to understand the needs of students and all stakeholdersComposed and calm when faced with challenging situationsTo demonstrate and promote the ethos of Employ My Ability to visitors, tourists and members of the public |  |
| **Motivation** | Can motivate students and other staff and contribute to effective team-workingInnovative and creative in all aspects of the role and responsive to changes required to improve and maintain quality services |  |
| **Personal Circumstances** | To occasionally be able to work flexible hours to meet the requirements of students and partnersTo be able to work across a 7 day period  |  |
| **Other** | Commitment to Equality and DiversitySupport the ethos of Employ My Ability and be fit to work with vulnerable young people | Current driving licence |