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**Job Advert. – *To be completed for every vacancy***

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| **Job Ref. No: *to be completed by HR*** | **1053GIL** | | | | | | | | |
| **Initial Wording for Indeed & Website** | Our vibrant Gillingham campus in North Dorset is seeking to recruit a compassionate and resilient Tutor with experience supporting individuals with Profound and Multiple Learning Disabilities (PMLD), complex needs, or severe learning disabilities in an educational setting.  The Gillingham campus offers a welcoming and inclusive environment, purposefully designed to meet the diverse needs of our students. We provide a safe and supportive space where learners can grow, thrive, and reach their full potential. With access to tailored resources and a dedicated team, students benefit from individualised learning pathways that prepare them for their future.  If you are committed to making a meaningful difference in the lives of our students and are interested in joining our dedicated and growing team, we would be delighted to hear from you. | | | | | | | | |
| **Job Role:** | **Tutor** | | | | | | | | |
| **Department:** | **Education** | | | | | | | | |
| **Location:** | **Gillingham** | | | | | | | | |
| **Reports to:** | **Deputy Head of Education** | | | | | | | | |
| **Remuneration & Rewards Package** | * **£28,039.44/annum (£29,515.20 FTE)** * **32 Days Paid Annual Leave inc. Bank Holidays** | | | | | | | | |
| **Working Days/Hours:** | **40 hours a week.** This is on a **Term Time Only Plus Contract** **(TTO+)** which is **43 working weeks** plus **6.4 weeks of paid leave/annum.** | | | | | | | | |
| **Type of Contract:** | Full Time |  | | Part Time | |  | | Zero Hours |  |
| Salaried |  | | Hourly Paid | |  | | TTO-Term Time Only |  |
| **Notice Period:** *after probation period* | **3 months** | | | | | | | | |
| **Equipment Required** | Mobile Phone | | Laptop | | Fob(s)specify where for below | | Otherspecify details below | | |
| **Tick here if required** | **x** | | **x** | | **x** | |  | | |

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| **Main purpose of job role:** | * To deliver highly individualised, engaging, and multi-sensory learning experiences that support the educational, social, and personal development of learners with profound and multiple learning disabilities (PMLD), in alignment with their EHCP outcomes |
| **Key tasks:** | * Design and deliver bespoke, sensory-rich lesson plans tailored to each student’s developmental and communication needs. * Incorporate students’ EHCP outcomes into learning plans, setting realistic and meaningful short-term targets. * Support and encourage the use of alternative communication methods (e.g., PECS, Makaton, eye gaze, switch technology). * Provide a structured, safe, and nurturing tutorial environment including leading AM and PM tutorial sessions for a key group of students. * Maintain high-quality and up-to-date records of progress. |
| **Other duties/responsibilities:** | * Refer to full Job Description and Person Specification for further information. |
| **Safeguarding:** | Employ My Ability is committed to safeguarding and promoting the welfare of young people and expects all staff and volunteers to share this commitment.  Applicants will be required to undergo child protections/adult safeguarding screening appropriate to the post, including checks with past employers, and an enhanced DBS check.  It is a criminal offence for those who are barred from working in a regulated activity to apply for this role. |
| **Equality & Diversity:** | Employ My Ability is an equal opportunities employer and positively encourages applications from suitably qualified and eligible candidates regardless of sex, race, disability, age, sexual orientation, transgender status, religion or belief, marital status, or pregnancy and maternity.  Employ My Ability is a Disability Confident  employer. |
| This role is exempt from the Rehabilitation of Offenders Act (ROA) 1974.  All documentation relating to applicants will be treated confidentially in accordance with the Data Protection Act. | |
| **Closing Date:** | Applications will be processed as they arrive, so early submission is recommended. |
| **Interview Date(s):** | TBA |